



ZONTA

CLUB OF  
MARATHON

MEMBER OF ZONTA INTERNATIONAL  
EMPOWERING WOMEN  
THROUGH SERVICE & ADVOCACY

# *Festival of Trees*

Thank you for taking an interest in the Zonta Club of Marathon's Holiday Festival of Trees to be held this year at our new venue, The Marathon Community Theatre located at [5101 Overseas Hwy in Marathon](#). Marathon Community Theatre will be holding their Holiday Show during our event. While the Festival of Trees is a FREE event, there is a charge for the Holiday Show, more details can be found on their website here: <http://www.marathontheater.org/>

This fundraiser will usher in the holiday season with a display of uniquely hand-decorated trees and baskets. The community is invited to participate in a Raffle to take a chance to win a tree or basket. Raffle ticket sales will run throughout the event.

All proceeds from this fundraiser will go toward the Zonta Club of Marathon whose mission is to improve the status of women and children in our community.

***We invite you to collaborate with us in this event by decorating and exhibiting a tree or basket. This is a unique opportunity to highlight your business, community group, school, or family. This is a completely FREE event; the only limit is your creativity! In return for your generous contribution, your business or organization will be featured in the publicity of the event.***

Following, please find all the information you will need regarding your tree. If you have any questions, please contact Michelle Franck at [michellefranck777@gmail.com](mailto:michellefranck777@gmail.com) or 305-731-4931.

We thank you in advance for your support of the Zonta Club of Marathon and our Festival of Trees.



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# Festival of Trees

## Guidelines

### Holiday Display Submission Guidelines/Use of Space

- ✓ The sponsor will predetermine the holiday display design.
- ✓ The entry form must be submitted to Zonta no later than Friday, November 25th.
- ✓ All proceeds from the sales of trees and baskets will go to The Zonta Club of Marathon community projects. Zonta at its sole discretion, may sell, raffle, auction or donate the tree and basket.

### Set-Up and Dismantling Guidelines

- ✓ The sponsor is responsible for the delivery of the decorated tree or basket to The Marathon Community Theatre.
- ✓ Zonta reserves the right to move and modify displays as deemed necessary.
- ✓ To stay within CDC guidelines, all set-up times will be scheduled ahead of time to make sure that we can remain socially distant. Face masks are required in the venue. Set-up times will be on Sunday November 28<sup>th</sup>, Monday November 29<sup>th</sup>, Tuesday November 30<sup>th</sup>, and Wednesday December 1<sup>st</sup>. Times will be assigned accordingly.

### Judging

Categories are as follows:

Most Unique      Best Holiday Theme      Best In Show

### Event Schedule

You are invited to enjoy all the events, but your presence is not required.

Thursday, December 3	Open 3:30 pm – 8pm
Friday, December 4	Open 3:30 pm – 8pm
Saturday, December 5	Open 9am – Noon and 5pm – 8pm / (8pm – 9pm MCT Holiday Show)
Sunday, December 6	Cookies with Santa 11am – 2pm
Thursday, December 10	Open 3:30 pm – 8pm / Zonta Open House at 5pm – 8pm
Friday, December 11	Open 3:30 pm – 8pm
Saturday, December 12	Open 9 am – Noon and 5pm – 8pm / (8pm – 9pm MCT Holiday Show) / 9pm Tree and Basket Drawing
Sunday, December 13	Tree Pick-Up prior to 12pm

### Basic Guidelines

- ✓ Please keep in mind that trees and baskets will be raffled off to the general public and need to be picked up on Sunday, December 13<sup>th</sup> between 9am and noon.
- ✓ This is family friendly event; Zonta reserves the right to refuse displays if theme is inappropriate.
- ✓ Marketing materials will be provided by Zonta to display with tree and/or basket.
- ✓ You are responsible for all of your trees, baskets, decorations, lights, stand, and tree skirt or covering.
- ✓ All trees must be artificial.



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*Festival of Trees*

**Registration Form**

Sponsor's Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Theme/Name of Tree or Basket: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**\*\*Height and Width of Tree\*\*:** \_\_\_\_\_

*If you are not sure about the height, width, or theme/name of your tree or basket when you turn in the form, please be advised that you are responsible for providing us with the information by no later than Friday, November 25th. Failure to do so may result in inadequate space for your item and/or incomplete signage.*

***Registration forms must be received by Friday, November 25th***

Registration is FREE and includes:

- ✓ Signage displayed at event
- ✓ Poster of event at your place of business
- ✓ Advertising on Social Media

Some Tips to Prevent Getting Sick:

- Practice social distancing of at least six feet from others.
- Sanitize your hands frequently (20 seconds with soap and water or use of a sanitizer that contains at least 60% alcohol).
- Avoid touching of eyes, nose, and mouth.
- Cover your mouth and nose when you cough or sneeze and throw used tissues away immediately after use and wash/sanitize your hands.
- If you do not feel well, are running a fever, or have been in contact with someone that has tested positive for COVID-19, please do not attend.
- For more tips on preventing getting sick, please visit the CDC's website here: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/index.html>

Release: The undersigned releases, discharges and holds harmless the Zonta Club of Marathon, Zonta International, and The Marathon Community Theatre from any and all manner of actions, suits, damages, or claims whatsoever arising from any loss of damage to the property of the undersigned while in possession of the Festival of Trees. In consideration of you accepting this entry, I, the participant, intending to be legally bound do hereby waive and forever release any and all right and claims for damages or injuries that I may have against the Zonta Club of Marathon, and all of their agents assisting with the event, sponsors and their representatives, volunteers and employees for any and all injuries to me or my personal property. This release includes all injuries and/or damages suffered by me before, during, or after the event. I recognize, intend, and understand that this release is binding on my heirs, executors, administrators, or assignees.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_