



ZONTA

CLUB OF  
MARATHON

MEMBER OF ZONTA INTERNATIONAL  
EMPOWERING WOMEN  
THROUGH SERVICE & ADVOCACY

## *Festival of Trees*

Thank you for taking an interest in the Zonta Club of Marathon's Holiday Festival of Trees. We have partnered again with the Marathon Community Theatre located at [5101 Overseas Hwy in Marathon](#). The trees will be displayed from Tuesday, November 30<sup>th</sup> through Saturday, December 4<sup>th</sup>.

This fundraiser will usher in the holiday season with a display of uniquely hand-decorated trees and baskets. Raffle tickets will be sold throughout the event for a chance to win.

All proceeds from this fundraiser will go toward the Zonta Club of Marathon, whose mission is to improve the status of women and children in our community.

***We invite you to collaborate with us in this event by decorating and exhibiting a tree or basket. This is a unique opportunity to highlight your business, community group, school, or family. IT IS A COMPLETELY FREE EVENT; the only limit is your creativity! In return for your generous contribution, your business or organization will be featured in the event's marketing and publicity.***

Following, please find all the information you will need regarding your tree. If you have any questions, please contact Tara Morris at [tara@keyscpa.com](mailto:tara@keyscpa.com) or 305-923-3855.

Thank you in advance for your support of the Zonta Club of Marathon and our Festival of Trees.

Additional information and an online form can be found at [www.zontaclubofmarathon.com](http://www.zontaclubofmarathon.com).



**ZONTA**  
CLUB OF  
MARATHON  
MEMBER OF ZONTA INTERNATIONAL  
EMPOWERING WOMEN  
THROUGH SERVICE & ADVOCACY

# *Festival of Trees*

## **Guidelines**

### **Holiday Display Submission Guidelines/Use of Space**

- ✓ The sponsor will predetermine the holiday display design.
- ✓ The entry form must be submitted to Zonta no later than Friday, November 26th.
- ✓ All proceeds from the trees and baskets will go to The Zonta Club of Marathon community projects. At its sole discretion, Zonta may sell, raffle, auction, or donate the tree and basket.

### **Set-Up and Dismantling Guidelines**

- ✓ The sponsor is responsible for the delivery of the decorated tree or basket to The Marathon Community Theatre.
- ✓ Zonta reserves the right to move and modify displays as deemed necessary.
- ✓ Face masks are encouraged in the venue.
- ✓ Set-up times are as follows:
  - Saturday, November 27<sup>th</sup> – 11am – 5pm
  - Sunday, November 28<sup>th</sup> – 11am – 5pm
  - Monday, November 29<sup>th</sup> – 4p – 9pm

### **Judging**

Categories are as follows:

Most Unique

Best Holiday Theme

Best In Show

### **Event Schedule**

You are invited to enjoy all the events, but your presence is not required.

Tuesday, November 30<sup>th</sup> – 3:30 pm to 8 pm

Wednesday, December 1<sup>st</sup> – 3:30 pm to 8 pm

Thursday, December 2<sup>nd</sup> – 3:30 pm to 8 pm

Friday, December 3<sup>rd</sup> – 3:30 pm to 9 pm

Saturday, December 4<sup>th</sup> – 10 am to 9 pm

Saturday, December 4<sup>th</sup> COOKIES WITH SANTA – 10am – 12 pm

Sunday, December 5<sup>th</sup> – Tree Clean-Up – 8 am to Noon

### **Basic Guidelines**

- ✓ Please keep in mind that trees and baskets will be raffled off to the general public and need to be picked up on Sunday, December 5<sup>th</sup>, between 8am and noon.
- ✓ This is a family-friendly event; Zonta reserves the right to refuse displays if a theme is inappropriate.
- ✓ Zonta will provide marketing materials to display with trees and/or baskets.
- ✓ You are responsible for all of your trees, baskets, decorations, lights, stand, and tree skirt or covering.
- ✓ All trees must be artificial.



# ZONTA *Festival of Trees*

## Registration Form

Sponsor's Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Theme/Name of Tree or Basket: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**\*\*Height and Width of Tree\*\*:** \_\_\_\_\_

*Please help us ensure that you have enough space for your tree and any additional large items by turning in this form no later than Friday, November 26<sup>th</sup>. If you are unsure about the size or theme of your tree or basket when you turn in the form, please be provide us with this information shortly thereafter. Keeping us uninformed may result in inadequate space for your item and/or incomplete signage.*

***Registration forms must be received by Friday, November 26th***

- Registration is FREE and includes:
- ✓ Signage displayed at the event
  - ✓ Poster of the event at your place of business
  - ✓ Advertising on Social Media

Release: The undersigned releases, discharges, and holds harmless the Zonta Club of Marathon, Zonta International, and The Marathon Community Theatre from any and all manner of actions, suits, damages, or claims whatsoever arising from any loss or damage to the property of the undersigned while in possession of the Festival of Trees. In consideration of you accepting this entry, I, the participant, intending to be legally bound, do hereby waive and forever release any and all rights and claims for damages or injuries that I may have against the Zonta Club of Marathon and all of their agents assisting with the event, sponsors and their representatives, volunteers and employees for any and all injuries to me or my personal property. This release includes all injuries and/or damages suffered by me before, during, or after the event. I recognize, intend, and understand that this release is binding on my heirs, executors, administrators, or assignees.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_