

Zonta Club of Marathon

Festival of Trees

Thank you for taking an interest in the Zonta Club of Marathon's Holiday Festival of Trees. This year, it will be held at the Marathon Garden Club at [5270 Overseas Highway](#). The trees will be displayed from Tuesday, November 28th, through Saturday, December 2nd.

This fundraiser will usher in the holiday season by displaying uniquely hand-decorated trees and baskets. In addition, raffle tickets will be sold throughout the event for a chance to win.

All proceeds from this fundraiser will go toward the Zonta Club of Marathon, whose mission is to improve the status of women and children in our community, and all monies stay here in our local community.

We invite you to collaborate with us in this event by decorating and exhibiting a tree or basket. This is a unique opportunity to highlight your business, community group, school, or family.

IT IS A COMPLETELY FREE EVENT

The only limit is your creativity! In return for your generous contribution, your business or organization will be featured in the event's marketing and publicity.

Following, please find all the information you will need regarding your tree. If you have any questions, don't hesitate to get in touch with Tara Morris at tara@keyscpa.com or 305-923-3855.

Thank you for supporting the Zonta Club of Marathon and our Festival of Trees.

Additional information and an online form can be found at www.zontaclubofmarathon.com.

Zonta Club of Marathon

Festival of Trees

Guidelines

Holiday Display Submission Guidelines/Use of Space

- ✓ The sponsor will predetermine the holiday display design.
- ✓ The entry form must be submitted to Zonta no later than Wednesday, November 22nd.
- ✓ All proceeds from the trees and baskets will go to The Zonta Club of Marathon community projects. At its sole discretion, Zonta may sell, raffle, auction, or donate the tree and basket.

Set-Up and Dismantling Guidelines

- ✓ The sponsor is responsible for the delivery of the decorated tree or basket to The Marathon Garden Club.
- ✓ Zonta reserves the right to move and modify displays as deemed necessary.
- ✓ Set-up times are as follows:
 - Sunday, November 26th 11 am – 5 pm
 - Monday, November 27th 2pm – 8pm

Judging

Once again we are expecting exceptional holiday spirit from our tree sponsors this year. Therefore, we will be awarding 1st, 2nd, and 3rd best in show prizes!

Event Schedule

You are invited to enjoy all the events, but your presence is not required.

Tuesday, November 28th – 5:00 pm to 8 pm

Wednesday, November 29th – 5:00 pm to 8 pm. From 5 pm to 7 pm Pick Your Background – Complimentary Professional Photos with a Green Screen

Thursday, November 30th – 5:00 pm to 8 pm

Friday, December 1st – 3:30 pm to 10 pm

Saturday, December 2nd – 10 am to 8 pm. **Cookies with Santa and the Grinch** – 10:00am – 12 noon.

Drawing for the Winning Tickets at 8 pm.

Sunday, December 3rd – Tree Pick Up – 8 am to Noon

Basic Guidelines

- ✓ Please keep in mind that trees and baskets will be raffled off to the general public and need to be picked up on Sunday, December 3rd between 8am and noon.
- ✓ This is a family-friendly event; Zonta reserves the right to refuse displays if a theme is inappropriate.
- ✓ Zonta will provide marketing materials to display with trees and/or baskets.
- ✓ You are responsible for all of your trees, baskets, decorations, lights, stand, and tree skirt or covering.
- ✓ All trees must be artificial.
- ✓ You are responsible for bringing any necessary stands or small tables for table-top size trees or displays that are the appropriate height and size for the tree/display.



ZONTA Festival of Trees

Registration Form

Sponsor's Name: _____

Contact Name: _____

Phone Number: _____ Email: _____

Theme/Name of Tree or Basket: _____

Mailing Address: _____

****Height and Width of Tree**:** _____

Please help us ensure that you have enough space for your tree and any additional large items by turning in this form no later than Wednesday, November 22nd. If you are unsure about the size or theme of your tree or basket when you turn in the form, please provide us with this information shortly thereafter. Keeping us uninformed may result in inadequate space for your item and/or incomplete signage. For table-top trees or displays, please provide your own stand or table appropriately sized for the tree.

Registration forms must be received by Wednesday, November 22nd

Registration is FREE and includes:

- ✓ Signage displayed at the event
- ✓ Poster of the event at your place of business
- ✓ Advertising on Social Media

Release: The undersigned releases, discharges, and holds harmless the Zonta Club of Marathon, Zonta International, and The Marathon Garden Club from any and all manner of actions, suits, damages, or claims whatsoever arising from any loss or damage to the property of the undersigned while in possession of the Festival of Trees. In consideration of you accepting this entry, I, the participant, intending to be legally bound, do hereby waive and forever release any and all rights and claims for damages or injuries that I may have against the Zonta Club of Marathon and all of their agents assisting with the event, sponsors and their representatives, volunteers and employees for any and all injuries to me or my personal property. This release includes all injuries and/or damages suffered by me before, during, or after the event. I recognize, intend, and understand that this release is binding on my heirs, executors, administrators, or assignees.

Signature: _____ Date: _____